

# TERMS & CONDITIONS

Held at: Meadowmead Farm, Ringwood Road, Netley Marsh. Southampton. SO40 7GY

Email: [netleymarshcraft@outlook.com](mailto:netleymarshcraft@outlook.com)

The show Organisers - **(Netley Marsh Steam & Craft Show)**.

## 1 - APPLICATIONS

- Signed application forms, copy of Public Liability Insurance, Health and Hygiene (where applicable) and Risk Assessment for Netley Marsh Steam and Craft Show (here on known as NMSCS) returned by email or WhatsApp or post by the closing date of 30<sup>th</sup> June 2025. **NO PAYMENT TO BE SENT WITH APPLICATION.** On acceptance of your stand, you will receive an email with details of how to pay. Payment can then be made by BACS, or cheque payable to Netley Marsh Steam and Craft Show Ltd
- All Traders are required to hold Public Liability Insurance which must be a minimum of least £5 million.
- Copies of the valid Certificate of Insurance must be sent with the booking form as proof of evidence. If your current certificate is due to expire before the dates of the show, then you must bring with you to the show a copy of your newly issued Certificate of Insurance which will cover the dates of the show. Failure to do so may result in the application being rendered ineligible.
- All electrical equipment must have an in-date and valid PAT Test Label/Certificate. Proof of this will be required on your application submission. Failure to have in-date PAT Certificates will incur a cost when our electrician performs a test.
- Vehicle passes are sent out two weeks prior to the show provided the final payment has been received by 30<sup>th</sup> June 2025. No reminders will be issued and if payment has not been received by this date, your reserved Craft/Food Stand space will be allocated to applicants on the waiting list. Refunds cannot be offered due to circumstances beyond NMSCS control
- Receipt of an application form does not necessarily guarantee a site.

## 2 - OPENING OF STANDS

- No traders will be admitted to the site before 9.00am Thursday 24<sup>th</sup> July
- The Craft Marshals will be available to site in the Craft/Food Marquee from 9.00am, Thursday 24<sup>th</sup> July
- Stands must be open for business minimum hours 9.00am, until 5.00pm
- Show closes 5.00pm Sunday 27<sup>th</sup> July and Craft/Food stand must vacate by 6pm Sunday 27<sup>th</sup> July.
- No Craft/Food Stand will be permitted to sell food and drink or any goods, not previously listed within the booking form.
- NMSCS reserves the right to instruct that trader to leave the show immediately without any refund of booking fee.
- NMSCS will not be liable for any damage caused by adverse weather conditions.
- No refunds will be issued if the show is cancelled due to circumstances beyond the organisers control (including adverse weather conditions) and any cancellations after 1<sup>st</sup> June will result in the forfeit of all fees.

## 3 - PASSES AND PARKING OF VEHICLES

- One Vehicle Pass and 2 Wrist bands will be issued per stand, additional armbands can be purchased at a reduced cost.
- Wristbands must be worn throughout the duration of the show in order to gain admittance to the site.
- One trade stand vehicle pass will be issued with each site booked which will allow the vehicle to be driven to and from the Traders stand before 9.00am and after 5.00pm daily.. Further movement may be restricted at the NMSCS discretion in the event of inclement weather.
- If any trader is found to be using their allocated wristband for more than person, it will be confiscated, and the trader will be required to buy a replacement wristband.
- **No unauthorised vehicle movement onsite once the event opens to the public.**
- **VEHICLE PARKING IS NOT PERMITTED IN ANY ROADWAY OR DESIGNATED FIRE BREAKS UNLESS AGREED WITH NMSCS. IF THIS IS NOT ADHERED TO THEN NMSCS HAVE THE RIGHT TO REMOVE THE VEHICLE.**

#### **4 - TRADERS OWN PETS**

- **DOGS ARE NOT PERMITTED IN THE FOOD MARQUEE**
- **NO DOGS ARE ALLOWED BEHIND THE TRADE COUNTERS.**

#### **5 - SECURITY**

- Whilst NMSCS employ professional security throughout the show, Traders are responsible for the safety (including fire precautions) and security of their stand. Traders are advised to insure against fire, theft or abandonment, not only as regards to their own property, but against third party claims.

#### **6 - ALLOCATION OF SPACE AND ACCESS TO THE SITE**

- Application for space shall be dealt with by NMSCS at their entire discretion and shall determine the position allocated to the Trader. Every endeavour will be made to meet any request by a Trader regarding the position of their stand.
- No Trader may sublet the whole or any portion of any space allotted to them or move to any other site than that allocated to them.
- NMSCS reserves the right to re-position Trader stands at any time before or during the show.
- No Trader will be allowed to place his exhibits, of any description, so that any part thereof projects beyond the limits of space allotted to him, nor in such a manner as to obscure unduly the exhibits of an adjacent stand. Encroachment onto the public walkway is unacceptable and WILL NOT BE PERMITTED under any circumstances.

#### **7 - RESTORATION OF THE SHOW GROUND**

- Traders are responsible for removing all rubbish and refuse to rubbish bins provided by NMSCS at the showground and leave the site in the same state as they found it.
- Please remember this is Farmland has Cattle grazing on it, ensure your pitch is completely cleared of Cable Ties etc.

#### **8 - Check List**

- Application Form completed in full and signed
- Valid Public Liability Insurance,
- Valid Health and Hygiene (where applicable)
- Valid Risk Assessment

#### **Cancellation:**

Cancellation or Abandonment by the Officers/Force Majeure If at the absolute discretion of Netley Marsh Steam & Craft Show LTD, in full or in part, becomes unfit or unavailable for occupancy or it becomes impossible or impractical to hold the show for reasons beyond the reasonable control of Netley Marsh Steam & Craft Show LTD including (without limitation) fire, flood, storm, government intervention, National Mourning, malicious damage, acts of war, acts of God, strikes, riots, Public Health, Environmental Incident, disease or any other cause Netley Marsh Steam & Craft Show LTD reserves the right (but shall not be obliged to) to cancel or abandon the Show in full or in part. In these circumstances the parties agree and acknowledge that Netley Marsh Steam & Craft Show LTD shall not have any liability to the Merchant for refunds or additional expenses or charges or to make payment for any other loss or damage suffered by the Merchant.

**Any Trader who ignores the above condition of booking, may be required to close immediately and leave the showground without any refund of booking.**

**DATA PROTECTION ACT 1998.** Your attention is called to the fact that all details will be kept on a secure computer & only available to the Organisers, the Directors of the company & Section Marshals